

Commercial Filming & Photography Permit Application



Please submit at least two weeks in advanced of proposed filming dates.
Application approval process requires 3-5 business days.

Film Office	Application Rec'd _____
Lead Contact:	Project Name:
Production Company:	Film Dates:
Address:	Production Type: <input type="checkbox"/> Film <input type="checkbox"/> Still <input type="checkbox"/> Video Classification: <input type="checkbox"/> Commercial <input type="checkbox"/> TV <input type="checkbox"/> Feature <input type="checkbox"/> Documentary <input type="checkbox"/> School Project <input type="checkbox"/> Music Video <input type="checkbox"/> Other
Contact Numbers: Office: Mobile: Email:	Script and/or Artist References Attached: (All applications must attach a script, project outline and/or artists profiles) <input type="checkbox"/> Yes <input type="checkbox"/> No
Specific On-Site Location Interest: <input type="checkbox"/> Exterior <input type="checkbox"/> Interior	On-Site Requirements: <input type="checkbox"/> Electrical <input type="checkbox"/> Green Room <input type="checkbox"/> Dressing Room <input type="checkbox"/> Special Lighting <input type="checkbox"/> Public Barricades <input type="checkbox"/> Security <input type="checkbox"/> Food Catered <input type="checkbox"/> Hotel <input type="checkbox"/> Sound Requirements



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Number of Crew:	Vehicles (Types):
Filming Equipment (please list):	Props and Furniture (please list):
Day and Start Hours From:	Vacate By:
Parking Requirements	Special Effects, Stunts, and/or Aerial Elements/Stunts (please list):

Permittee hereby agrees to ensure compliance with the conditions of the permit, including provisions and any attachments, agrees to obtain prior city approval for deviations from the information provided herein, and understands that failure to comply with these requirements may result in the immediate cancellation of production.

Applicant

Date



***** OFFICE USE ONLY *****
Items Received: <input type="checkbox"/> Proof of liability assurance (\$1,000,000 policy) <input type="checkbox"/> Signed Historic Property Guidelines <input type="checkbox"/> Filming Deposit <input type="checkbox"/> Credit Card On File <input type="checkbox"/> Executive Director Approval <input type="checkbox"/> Operations Approval <input type="checkbox"/> On Site Events Approval
<input type="checkbox"/> Total Fees To Be Paid In Advance:
<input type="checkbox"/> Total Fees To Be Collected On-Site Before Departure:
Additional Comments/Approvals Required:
Filming Permit <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Return To: